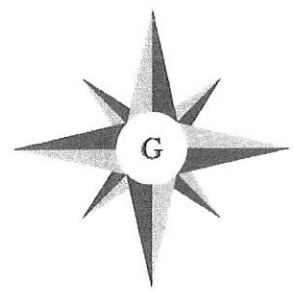


Glebe School

Hawes Lane, West Wickham, BR4 9AE
Headteacher: Mr I. Travis
Telephone: 020 8777 4540
Fax: 020 8777 5572
email: admin@glebe.bromley.sch.uk



IT/jk

September 2019

Dear Parents/Carers,

Your child has completed his/her first half term at Glebe School and we should welcome the opportunity for you to come into school to meet with your child's tutor.

To this end, we will be holding Year 7 parents/tutors meetings on Tuesday 29th October between 1.30pm and 5.00pm. At this meeting tutors will give you information about how your son/daughter has settled at Glebe and their first IEP targets will be drawn up. For this reason it is an important meeting and I hope that you will be able to attend. The meeting will last for no more than 20 minutes. It will not be possible to meet with subject teachers on this occasion.

If you have a meeting between 1.30pm and 3.10pm you will be able to take your child home with you if you wish.

To help us organise the meetings I ask that you complete and return to slip below to your child's tutor.

Yours sincerely,

Mr I Travis
Head Teacher

.....
School Office:

Child's name:

Tutor Group:

I **will not** be able to attend the meeting on Tuesday 29th October [] tick if applicable

I would like an appointment between the following times if possible

1.30 - 2.30

2.30 – 3.30

4.00- 5.00

Please tick as required.

I would like to take my child home after our meeting []

Signed.....

