

Glebe School

Hawes Lane, West Wickham, BR4 9AE

Headteacher: Mr I. Travis

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26.11.20

Dear Parents and Carers,

I know how frustrating this week must have been for all of you, due to the school having to close for 7 days but as always, you have been incredibly understanding and supportive, for which I cannot thank you enough.

As I stated in my letter on Friday, the school had a small number of confirmed cases of Covid-19 and we acted upon the advice of public health, but I am pleased to say that we will be open once again on **Wednesday 2nd December**.

The school is committed to taking every reasonable measure to reduce the risk of transmission; we have therefore revised our risk assessment in response to the advice we received last week. A copy of the risk assessment can be found on the school website for your information.

Below is a list of the most important changes and key guidelines. Please take your time to read these with your child in preparation for their return. It is critical that we all follow these measures to try to prevent further disruption to school.

IMPORTANT CHANGES

- As before, do not send your child into school if they or any of your household are displaying Coronavirus symptoms. Arrange a test as soon as possible. This is very important.
- The pupil entrance will be locked until 8:45am. Do not send your child to school before this time.
- All pupils will have their temperature taken before entering school. Parents will have to immediately collect any pupil with a temperature over 37.8 degrees.
- Pupils must wear face coverings in the transition between lessons and in communal areas. Face coverings will also be encouraged in lessons.
- There will be a line divide in the centre of the corridors. Pupils must be encouraged to follow the line of traffic either side, by walking on the left.
- We will be keeping windows and doors open in all classrooms. Please ensure your child has warm clothing. Coats can be worn in lessons.
- Pupils will have to hand sanitise at the start of every lesson as prompted by the teacher.
- Pupils will now break with their peer group only, during break as well as lunch.
- All parents and carers, please wear masks outside the school, when dropping off and collecting your child.
- If parents and carers arrive early for drop off or collection, please ensure you stand apart, following the 2-metre social distancing rule. Please use both sides of Hawes Down Lane.

Best wishes

Mr Ian Travis

Head Teacher

