

# Glebe School

*An ambitious, inspirational trust, providing outstanding learning and support*

## JOB DESCRIPTION

### Provision Teacher Outer London MPS/UPS + SEN point

#### General duties and teaching responsibilities

- Adhere to and demonstrate good or outstanding performance against the national teaching standards
- Maintain an up-to-date knowledge of key curriculum areas linked to the role
- Ensure teaching and learning meets all statutory requirements as defined by Ofsted/ DfE/ exam bodies and other external bodies
- Create and manage a positive, caring, supportive, purposeful and stimulating environment which is conducive to children's learning
- Provide planning through curriculum mapping that clearly shows how pupils' skills and knowledge are being built upon
- Provide detailed schemes of work for every year group that provide information around topic, objectives, outcomes, differentiation, methods of assessment and resources
- Use schemes of work to support short planning and preparing lessons in order to deliver the curriculum Ensure effective breadth and balance
- Identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations
- Implement the school's marking and feedback policy and procedures
- Take on the role of a tutor including the planning and delivery of a comprehensive life skills programme
- Deliver interventions as directed by the Head of Provision
- Responsible for effective classroom management and pupil welfare including the logging and recording of incidents
- Take part in Provisions trips and residential visits as required
- Teach lessons that are creative, engaging and inspiring for the pupils, including English and/or maths, National Curriculum and vocational courses
- Teach lessons that are creative, engaging and inspiring for the pupils
- Helping to maintain a safe orderly environment and discipline among the students, safeguarding their health and safety
- Organise and manage groups or individual students, ensure differentiation of learning needs, reflecting all abilities
- Be responsible and effective in dealing with classroom management and conflict resolution

	<ul style="list-style-type: none"> <li>• Plan opportunities to develop the social, moral, emotional and cultural aspects of pupils' learning</li> <li>• Ensure lessons are catered to the needs of the pupils including personalised educational health care targets of the pupils</li> <li>• Ensure the classroom is well organised, tidy and that classroom display is educational and celebratory of pupils' achievements</li> <li>• Provide homework where appropriate for pupils</li> <li>• Ensure effective use of support staff within the classroom</li> <li>• Participate in staff meetings and deliver presentations and training as required</li> <li>• Communicate and consult with parents over all aspects of their child's education - academic, social and emotional - attend parent/carers meetings</li> <li>• Do a break and lunch duty in the school week</li> <li>• Work as a team player reporting directly to the Head of Provision</li> </ul>
<b>Strategic responsibilities</b>	<ul style="list-style-type: none"> <li>• Take part in staff development by participating in arrangements for further training and professional development</li> <li>• Continue personal development in the relevant areas including dt subject knowledge and teaching methods</li> <li>• Engage actively in the performance management review process</li> <li>• Ensure the effective/efficient deployment of classroom support</li> <li>• Work as a member of a designated team and to contribute positively to effective working</li> <li>• Have an outward facing approach and be willing to network with other schools</li> <li>• Be reflective and to continually strive to for self-improvement</li> </ul>
<b>Other duties</b>	<ul style="list-style-type: none"> <li>• Promote actively the school's Vision, Values and policies to students, staff and other members of the school community</li> <li>• Play a full part in the life of the school community, to support its distinctive aim and ethos and to encourage staff and students to follow this example</li> <li>• Continue personal development and to engage actively in the performance review process</li> <li>• Comply with and enforce all policies and regulations relating to Child Protection and Safeguarding</li> <li>• Comply with the School's Health and Safety policy and undertake risk assessments where required</li> <li>• Understand and comply with data protection regulations</li> <li>• Show a record of excellent attendance and punctuality</li> <li>• Adhere to the school's Staff Code of Conduct and dress code</li> <li>• Undertake any other duties as reasonably requested by the Headteacher</li> <li>• Satisfactory references and an enhanced DBS are required</li> </ul>