

# Glebe School

*An ambitious, inspirational trust, providing outstanding learning and support*

## JOB DESCRIPTION

### Maths Teacher

Outer London MPS/UPS + SEN point

#### General duties and teaching responsibilities

- Adhere to and demonstrate good or outstanding performance against the national Teachers' Standards
- Maintain an up-to-date knowledge of key curriculum areas linked to the role
- Be responsible for attainment and progress in your curriculum subject, in line with agreed targets
- Create and manage a positive, caring, supportive, purposeful and stimulating environment which is conducive to children's learning
- Plan and prepare lessons in order to deliver the curriculum (to meet all statutory requirements as defined by Ofsted/ DfE/ Exam bodies and other external bodies), ensuring effective breadth and balance
- Provide long term planning through curriculum mapping that clearly shows how pupils' skills and knowledge is being built upon
- Provide detailed schemes of work for every year group, providing information around topic, objectives, outcomes, personalisation, methods of assessment and resources
- Develop and maintain a regular system of assessment monitoring, including marking of pupils' work, maintaining accurate record-keeping and reporting of pupil's progress
- Identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations
- Teach your subject to pupils of all ability levels, teaching content from KS2 to KS4 as required
- Ensure lessons are catered to the needs of all pupils, including personalised educational health care targets for individual pupils
- Identify and adopt the most effective approaches for pupils with a wide variety of different needs
- Teach lessons that are creative, engaging and inspiring for pupils
- Implement the school's marking and feedback policy and procedures
- Be accountable for pupil progress and development within teaching groups against targets set
- Maintain a safe orderly environment and discipline among pupils, safeguarding their health and safety; dealing with classroom management and conflict resolution.
- Ensure effective use of support staff during lessons
- Ensure that classroom is well organised, tidy and that displays are educational and celebratory of pupils' achievements

	<ul style="list-style-type: none"> <li>• Plan opportunities to develop the social, moral, emotional and cultural aspects of pupils' learning</li> <li>• Accurately track and monitor the progress and achievements of pupils within teaching groups and provide feedback to enable them to progress at least in line with expectations</li> <li>• Communicate and consult with parents over all aspects of their child's education - academic, social and emotional. Attend parent/carer meetings</li> <li>• Participate in staff meetings and deliver presentations and training as required</li> <li>• Undertake a break and lunch duty in the school week</li> </ul>
<b>Strategic responsibilities</b>	<ul style="list-style-type: none"> <li>• Be a team member able to contribute positively to effective working, reporting to the relevant Head of Department</li> <li>• Contribute to targets for raising the achievement of pupils</li> <li>• Have an outward facing approach and be willing to network with schools, colleges and other organisations to provide innovative opportunities for pupils</li> <li>• Act as a role model to others, demonstrating high standards of professionalism in all aspects of practice</li> <li>• Actively promote the school's Vision, Values and policies to pupils, staff and other members of the school community</li> <li>• Play a full part in the life of the school community, to support its distinctive aim and ethos and to encourage staff and pupils to follow this example</li> <li>• Contribute to whole school and wider community development</li> <li>• Implement whole school policy and practice</li> <li>• Attend department and wider school meetings</li> </ul>
<b>Other specific duties</b>	<ul style="list-style-type: none"> <li>• Participate in professional development and keep abreast of developments and future initiatives in the field of teaching</li> <li>• Take part in wider staff training and development, for example in key areas such as safeguarding</li> <li>• Engage actively in the Performance Management Review process</li> <li>• Be reflective and continually strive for self-improvement</li> <li>• Comply with and enforce all policies and regulations relating to Child Protection and Safeguarding</li> <li>• Demonstrate suitability to work with children</li> <li>• Comply with the school's Health and Safety Policy and undertake risk assessments where required</li> <li>• Understand and comply with data protection regulations</li> <li>• Demonstrate a record of excellent attendance and punctuality</li> <li>• Adhere to the school's Staff Code of Conduct and dress code</li> <li>• Undertake any other duties as reasonably requested by the Headteacher</li> <li>• Satisfactory references and an enhanced DBS are required</li> </ul>